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**CAREER READINESS**

![C:\Users\kzeransky\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\XOC1FGDU\MC900437527[1].wmf]()**CERTIFICATE Check it out!**

Whether you’re looking for a job or seeking to bolster your credentials, earning a **National Career Readiness** **Certificate** gives you proof of your job skills.

*Why do I need a* ***National Career Readiness Certificate?***

A (NCRC) shows employers your basic skills levels in three specific areas- math, reading and locating information- that are common to most jobs. Whatever job you do, you will likely use your abilities in these areas the most.

Once an employer knows your skill levels, they can determine whether you will be a good “fit” for their job opening. This increases the likelihood that you will be successful and enjoy the job.

*What if I already have my High School Diploma-do I still need a (NCRC)?*

Yes, a (NCRC) demonstrates your ability to perform tasks in the world of work. And like your diploma, it’s portable.

Employers across the nation are relying on the (NCRC) along with diplomas or other credentials to hire the best people for their jobs.

The **National Career Readiness Certificate** is awarded after you complete a standardized test-ACT WorkKeys®. You may earn a National Career Readiness Certificate in one of four levels based on your performance.

 BRONZE-signifies skills needed for 35% of jobs

SILVER- signifies skills needed for 65% of jobs

GOLD- signifies skills needed for 90% of jobs

PLATINUM- signifies skills needed for 95% of jobs

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By earning a National Career Readiness Certificate, you demonstrate that you possess the key foundational job skills needed for virtually every job. This gives you an advantage when applying for jobs. Ask your test administrators about the KeyTrain/CareerReady 101 online tutorial in helping you prepare for the course assessments.

**PROVIDE EMPLOYERS WITH VERIFIABLE**

**EVIDENCE OF YOUR JOB SKILLS**





**430 E. Grand Ave.**

**Des Moines, IA 50309**

**To schedule testing call: 515-281-9616**

**GET HIRED.**

**UPGRADE YOUR JOB SKILLS.**